



PARK HIGH SCHOOL

INVESTMENT POLICY

Reviewed by: Finance Committee Autumn 1 2018

Date of Next Review: Autumn 1 2019

Proposed Changes to Policy:

Amendments 2018

No amendments

Amendments 2017

No amendments

Amendments 2016

Paragraph 2 page 3

- In making decisions regards where and how any surplus funds should be invested, due regard will be given to the agreed Risk Register which identifies the risks, with control procedures and actions required and which features regularly on the agenda of governor committees.

Paragraph 4 page 3

Replaced guidance set out in the old Academies Handbook with that set out in the Academies Financial Handbook September 2015.

- When cash balances are identified, it will result in the school making an investment in accordance with the guidance provided by the Charities Commission <http://www.charitycommission.gov.uk/publications/cc14.aspx>

Purpose

The aim of this policy is to ensure that the funds which the school does not immediately need to cover anticipated expenditure are invested in such a way as to maximise the school's income but without risk. In making decisions regards where and how any surplus funds should be invested, due regard will be given to the agreed Risk Register which identifies the risks, with control procedures and actions required and which features regularly on the agenda of governor committees.

Our aim is to spend the public monies given to us for the direct educational benefit of students as soon as is prudent. The school does not consider the investment of surplus funds as a primary activity. Rather it is the result of good stewardship as and when circumstances.

Procedure

From time to time operational and strategic decisions related to the education of students at Park High School will result in substantial cash balances at the bank over a sustained period. These periods are identified by the Business Manager and Finance Officer as part of their normal forecasting activity. When cash balances are identified, it will result in the school making an investment in accordance with the guidance provided by the Charities Commission <http://www.charitycommission.gov.uk/publications/cc14.aspx>

Prior to investing funds, the Headteacher must satisfy himself that the cash flow predictions provided by the Business Manager and Finance Officer are accurate and that the amount /time period of the investment will not compromise the viability and sustainability of the activities of the school.

For the year 1 September 2018 to 31st August 2019

Investments will only be in High Interest Deposits (HID) accounts with our school bank, Lloyd's TSB. Interest rates vary and will be reported to the Finance Committee as and when required.

Investments in HID accounts will be dependent on cash flow forecasts, and must be agreed with the Chair of Governors and the Chair of Finance.

Review

This policy to be reviewed at the first Finance Committee meeting in the academic year 2019/20.