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**9<sup>TH</sup> November 2018**

**Ms Donna Foster**  
Park High School  
Thistlecroft Gardens  
Stanmore  
Middlesex  
HA7 1PL

Dear Donna Foster,

**The Quality in Careers Standard: Stage 2**

I am writing to congratulate you on successfully achieving the Stage 2 of The Quality in Careers Standard, which was assessed on **29<sup>th</sup> October 2018**.

Please find enclosed your certificate and a copy of the report.

If you have any questions or queries at all regarding this report, please do not hesitate to get in touch with the team. Once again, congratulations on achieving Stage 2 of the award and we look forward to working with you further throughout Stage 3.

Yours sincerely

**Edward Whitefield**  
Investor in Careers Consultant