



26 November 2019

Dear Parents and Carers

### **Student Learning Review Day 1, Thursday 12 December 2019**

It gives me great pleasure to write to you about our planned student learning review day next month. We know from experience how useful the day is in terms of reflection on learning habits and it is an opportunity to plan ways forward. We also know that such a day is greatly enhanced by inviting parents and carers to take an active part in the review process. This is the first of two such days that are planned for this academic year. On Review Day 1 we set targets and objectives for the year; on Review Day 2 (Friday 13 March 2020) we will take the opportunity with all year groups to look back at the previous targets and plan forward for the final term.

On review day normal school lessons are suspended and students only come into school for their booked appointments with their tutors. The review will operate on a strict appointment only basis on Thursday 12 December, with appointments being allocated to students from 8.30am to 2.45pm. It is possible that some teachers may be prepared to begin earlier or to finish later, but the core times available are those stated above. It is quite possible that, for some classes, not all students can be seen during that one day. In these circumstances teachers may invite some students to have their review interview at other mutually convenient times on other days around the 12 December. This will be a decision for the teachers themselves to take. Students will be expected to work at home when not in school on 12 December.

Parents and carers are welcome to accompany their child if they wish to attend their son or daughter's meeting. This is not a requirement but is an open invitation, however, **if at all possible, we would really like all our parents and carers to attend their son or daughter's meeting.** The tutor will already have spent a considerable number of tutor sessions working with the students, gathering information for reflection, in preparation for the review. Tutors and students have received information regarding the student as a learner. This will be considered ahead of review day so that the appointment is effective in its aim of distilling information from a variety of sources to aid progress in learning.

Students will be expected to attend in full school uniform. For Sixth Form, a strict dress code will apply. All students must register their attendance with their tutors prior to their appointment. Meetings for each year group will be held at the locations listed below:

---

Thistlecroft Gardens, Stanmore, Middlesex HA7 1PL Tel: 020 8952 2803 Fax: 020 8952 6975 [www.parkhighstanmore.org.uk](http://www.parkhighstanmore.org.uk)  
Headteacher Mrs Colette O'Dwyer

Park High School is a company limited by guarantee registered in England and Wales with registered number 7689613  
Registered office: Thistlecroft Gardens, Stanmore, HA7 1PL



- Years 7 and 8 - School hall.
- Year 9 – Learning Resource Centre
- Year 10 – English Block.
- Year 11 – Language rooms 1-5 and Science rooms 1-4.
- Years 12 - Tutor rooms.

Please do not hesitate to contact your child's Head of Year, or indeed their tutor, should you have any concerns about this Student Review Day.

With best wishes

Yours sincerely

A handwritten signature in blue ink, appearing to read 'C. O'Dwyer'.

Mrs Colette O'Dwyer  
**Headteacher**