



26 February 2020

Dear Parents & Carers,

Student Review Day 2 – Friday 13 March 2020

This is to remind you that our second Student Review Day is on Friday, 13 March 2020. At our previous Student Review Day in December, we set and reviewed the progress on targets and objectives for the year ahead. This Review Day will be an opportunity to review your child's progress towards those targets, outcomes of the end of year examinations and look to objectives for next year. As on the previous Review Days, normal school lessons are suspended and students only come into school for their booked appointments with their tutors. Students will be expected to work at home when not in school.

The review will operate on a strict appointment-only basis with appointments being allocated to students from 8.30 am to 2.45 pm. It is possible some teachers may be prepared to begin earlier or to finish later, but the core times available are those stated above. It may be that, for some classes, not all students can be seen during that one day and teachers may invite some students to have their review interview at other mutually convenient times on other days around 13 March. This will be a decision for the teachers themselves to take.

Parents and carers are welcome to accompany their child if they wish to attend their son or daughter's meeting. This is not a requirement but is an open invitation, however, if at all possible, we would really like all our parents and carers to attend their son or daughter's meeting. The tutor will already have spent a considerable number of tutor sessions working with the students, gathering information for reflection, in preparation for the review. Tutors and students have received information regarding the student as a learner. This will be considered ahead of review day so that the appointment is effective in its aim of distilling information from a variety of sources to aid progress in learning.

Students will be expected to attend in full school uniform. For Sixth Form, a strict dress code will apply. All students must register their attendance with their tutors prior to their appointment. Meetings for each year group will be held at the locations listed overleaf:

Thistlecroft Gardens, Stanmore, Middlesex HA7 1PL Tel: 020 8952 2803 Fax: 020 8952 6975 www.parkhighstanmore.org.uk
Headteacher Mrs Colette O'Dwyer

Park High School is a company limited by guarantee registered in England and Wales with registered number 7689613
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- Years 7 and 8 - School Hall.
- Year 9 – Learning Resource Centre
- Year 10 – English Block.
- Year 11 – Language rooms 1-5 and Science rooms 1-4.
- Years 12 & 13 - Tutor Rooms.

Please do not hesitate to contact your child's Head of Year, or indeed their tutor, should you have any concerns about this Student Review Day.

With best wishes

Yours sincerely

A handwritten signature in blue ink, appearing to read 'C. O'Dwyer'.

Mrs Colette O'Dwyer
Headteacher