



13th November 2023

A Level Politics Trip February 2024

Dear Parent / Carer

Re: A Level Politics Trip to New York, Philadelphia and Washington DC, Wednesday 7th February – Thursday 15th February 2024.

I am writing to you regarding the A Level Politics trip to New York and Washington DC in February 2024. I am now in a position to confirm our flight times and accommodation whilst in America.

We will be flying from Heathrow airport with British Airways and our flight details are as follows:

Outbound: British Airways on Wednesday 07 February 2024 at 11:20hrs. Arriving at New York JFK Airport at 14:25hrs (Flight No.BA173).

Inbound: British Airways departing from Washington DC Airport on Wednesday 14 February 2024 at 18:20hrs, arriving at London Heathrow Airport at 06:30hrs on Thursday 15 February 2024. Flight No.BA216.

Please note that we will be meeting at Heathrow airport (**not at school**) at approximately 8am on 07/02/24 (time tbc) and that the students will also need to be picked up directly from Heathrow airport on the 15/02/24. Please note that 1 piece of hand baggage is permitted per person (this includes handbags) and that students will be permitted checked in Hold Luggage of 23kg per person. Whilst in the USA, we will be staying at the following hotels: 3 nights at Hyatt Place New York City - Chelsea New York and 4 nights at Holiday Inn Express Washington DC.

To assist me with preparations for the trip, could I please ask that you complete and return the attached medical questionnaire by Wednesday 22nd November (this can be filled in on paper or emailed directly to me). If your child has any dietary requirements, including eating Halal or vegetarian food, it is important that you make this clear on the form, as the school may not have this information on the system.

A reminder that it is now mandatory for travelling to the USA that all visitors must register for Electronic Travel Authority and receive travel authorisation via ESTA prior to travel, please ensure that you have applied for this as soon as possible on the [Official ESTA Application Website, U.S. Customs and Border Protection \(dhs.gov\)](https://esta.dhs.gov/) A fee of \$21 will be charged for each new application or for a renewed ESTA. Those students travelling on non-British passports or those who have been refused an ESTA will

Headteacher Mrs Colette O'Dwyer
Thistlecroft Gardens, Stanmore, Middlesex HA7 1PL Tel: [020 8952 2803](tel:02089522803) Fax: 020 8952 6975 www.parkhighstanmore.org.uk
Twitter: [@ParkHighNews](https://twitter.com/ParkHighNews) Facebook: [@ParkHighStanmoreOfficial](https://www.facebook.com/ParkHighStanmoreOfficial) Email: info@parkhighstanmore.org.uk
Park High School is a company limited by guarantee registered in England and Wales with registered number 7689613
Registered office: Thistlecroft Gardens, Stanmore, HA7 1PL



need to apply for a visa, please ensure that this is arranged as soon as possible through the American embassy: <https://uk.usembassy.gov/visas/>.

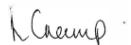
A more detailed itinerary will be issued shortly and I will be holding a compulsory parent meeting on Tuesday 16th January from 6:00pm until 7:00pm in the main school hall to go through the itinerary and answer any questions.

Finally, I would like to take this opportunity to remind you that places on this trip are not guaranteed and are dependent on good behaviour and a strong commitment to studying, any students not demonstrating this will not be allowed to attend the trip. The highest standard of behaviour will also be expected whilst abroad and representing the school.

Should you have any queries regarding the trip please do not hesitate to contact the school. Alternatively, you can email me at lcramp5.310@parkhighstanmore.org.uk

Yours sincerely,

Ms L Cramp



Assistant Headteacher

MEDICAL/CONSENT FORM
Politics USA trip February 2024

Name of student (as on passport):

Date of birth:

Does the above person:

- Have a medical condition requiring medical treatment of medication? Y/N
- Have any allergies? Y/N

Please give details of any medical conditions/treatments and allergies below:

Has he/she been vaccinated against Covid-19?

Y/N

Does he/she have any special dietary requirements (including Halal food)?

Y/N

If yes, please give details:

I wish to draw the following to the group leaders' attention (e.g. allergies, phobias, travel sickness, recent operations or treatment, sleeping problems, inability to swim):

MAIN EMERGENCY CONTACT

Name:

Relationship:

Address:

Day phone number:

Evening phone number:

Other:

SECOND EMERGENCY CONTACT

Name:

Relationship:

Address:

Day phone number:

Evening phone number:

Other:

FAMILY DOCTOR DETAILS

Name:

Address:

Phone number:

GUARDIAN DECLARATION

I have read and understand the details of the visit set out in the letter of November 2023.

I agree that (full name of child) _____

- can participate in the visit and activities described and I understand that these may be subject to slight changes as a result of factors such as the weather.
- is in good health and fit to participate in the activities described.
- can receive medical treatment as necessary.
- will have a passport which is valid.
- will have applied for and have been granted an ESTA (or will have applied for and have been granted a visa if necessary).

I undertake to inform the group leader as soon as possible of any change in medical circumstances, or if he/she becomes in contact with and infectious or contagious disease in the four weeks prior to travel.

I acknowledge the need for the person named above to behave responsibly and agree to the code of conduct in this respect. I agree that if they do not comply, I may have to pay for their early return from the trip (without a supervisor).

I consent to the staff responsible having full authority to act in loco parentis during the time _____ (name of child) is in their care.

Although all staff escorting the party will exercise due care and attention, they cannot be held responsible for any loss, damage or injury which may befall my child, named above, during the trip. In order that any potential risks are minimised, I will ensure that my child reads the information booklet carefully before the trip.

Signed:

Name in capitals:

Date:

Relationship to student:

