



PARENT GOVERNOR VACANCIES

Dear Parents/Carers,

I am writing to inform you of two vacancies for the role of parent governor on our governing board.

The role of the governing board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight, and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing board delivers effective governance

The governing board is keen for candidates to have skills in the following:

- A knowledge of maintaining and managing premises
- A knowledge of technology and how to keep the school safe
- A knowledge of the needs and strengths of the local community
- A knowledge of sustainability

Expectations of governors

Candidates need to fully understand what is expected of them in their role:

- Attendance at meetings
- Maintaining confidentiality
- Committing to training
- Visiting the school
- Committing to four years in office

How to apply

If you're interested in applying for the role, please complete the candidate form attached to this letter and return to the Clerk to Governors: **g.kassir@parkhighstanmore.org.uk by Wednesday December 6th**. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Gaye Kassir, Governance Professional: **g.kassir@parkhighstanmore.org.uk**.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Patel'.

Sangita Patel
Chair of Governors

Candidate name:	
Candidate address:	
Candidate statement:	<p>Please give a short statement on the following:</p> <ul style="list-style-type: none"> • The skills and experience you have that the governing board requires • Your commitment to undertaking training to acquire or develop the skills needed to be an effective governor • How they plan to contribute to the future work of the board

I confirm that I am a parent or carer of a registered pupil at the school and am not:

- An elected member of the local authority
- Paid to work in the school for more than 500 hours in any consecutive 12-month period at the time of election

I confirm that I am a parent or carer of a registered pupil at the school/at one of the schools in the academy trust.

Signed: _____ **Date:** _____