27 November 2023

Dear Parents and Carers,

## Re: Early School finish – Thursday 7 December 2023

Due to our Year 8 Parents' evening taking place on Thursday 7 December 2023 between 3pm – 7pm, the school day will finish at the end of Period 5 (14.20pm) and so there will be no Period 6 on this day.

All students will be dismissed at 14.20pm which will allow sufficient time for parents of Year 8 students to speak with their child's teachers.

A letter to explain the booking process will be sent to Year 8 parents separately. May I thank you once again for your continued support.

Please do not hesitate to contact the school if you have any queries.

Yours faithfully

Mr Darby Deputy Headteacher

Headteacher Mrs Colette O'Dwyer

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