

## National Careers Week 2020:

### Worksheet: 5 tasks to boost your career



This week is National Careers Week and we've got a challenge for you. We want you to spend 10 minutes on each of the following careers research task. Use the Success at School website and the internet to help you.

#### Task 1. Choosing a career path (10 mins)

Have you ever thought about what your ideal career path would be? If this is the sort of question that seems so big and overwhelming that it leaves you weak at the knees, we have a useful formula to help you make a start. Think about what you like (interests) and what you're good at (skills), put the two together and start researching careers that match this overlap.

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1. Create two lists, **one** with your interests and the **other** with your skills:

Interests	Skills

2. Now research three jobs which match **both** your interests **and** your skills.

Job 1	
Job 2	
Job 3	

Success at School help:

<https://successatschool.org/advisedetails/576/What-job-should-I-do>

## Task 2. How to become... (10 mins)

Success at School website's How to become... pages explain what you can expect from certain career paths and the skills, qualifications and experience you need to get there. Yesterday you used your skills and interests to identify some possible careers paths, and today you'll figure out how to get there.

Use the How to become... pages to research three career paths which match your skills and interests.

For each job, write down **one** way you could gain **each** of the following: (i) skills, (ii) qualifications, (iii) experience.

	Skills	Qualifications	Experience
Job 1			
Job 2			
Job 3			

Success at School help:

<https://successatschool.org/advice/how-to-become>

### Task 3. Apprenticeships vs university (10 mins)

These days, it's often possible to qualify for a high-skilled job through an advanced, higher or degree apprenticeship. This means you can start training and gaining qualifications on-the-job straight from school without going to university. Your employer will pay for any qualifications you need.

1. Research the pros and cons of university **and** advanced, higher and degree apprenticeships.

	Pros	Cons
University		
Advanced apprenticeships		
Higher apprenticeships		
Degree apprenticeships		

2. For the **three** jobs you have chosen, use the internet to research (i) apprenticeship opportunities **and** (ii) relevant university courses.

	Apprenticeship	University
Job 1		
Job 2		
Job 3		

#### Success at School help:

<https://successatschool.org/advisedetails/604/advanced-apprenticeships>

<https://successatschool.org/advisedetails/226/higher-level-apprenticeships>

<https://successatschool.org/advisedetails/582/degree-apprenticeships>

<https://successatschool.org/advisedetails/480/Should-I-Apply-for-an-Apprenticeship-or-University>

<https://successatschool.org/advisedetails/926/pros-and-cons-of-university>

## Task 4. Work experience (10 mins)

Employers says work experience is a huge advantage to candidates applying for jobs as they are on the look-out for those with the skills and experience - not just the qualifications and enthusiasm - to do the job.

For each of the three jobs you have highlighted, use our site and the internet to research different ways you can gain work experience: (i) through school/college **and** (ii) outside school, such as during the summer holiday.

	<b>In school/college</b>	<b>Outside school/college</b>
<b>Job 1</b>		
<b>Job 2</b>		
<b>Job 3</b>		

**Success at School help:**

<https://successatschool.org/advicedetails/69/how-to-find-work-experience>  
<https://successatschool.org/advicedetails/506/Work-Experience-Ideas>

## Task 5. Employability skills (10 mins)

Employers look for certain skills in every candidate, regardless of the role, so it's vital you use your time in education to develop these skills. You can develop employability skills in class, through extracurricular activities and through part-time work. We have lots of resources to help you find out what these skills are and how you can gain them.

Pick three employability skills from the list on this page:

<https://successatschool.org/advisedetails/523/key-skills>

Do some research on our site and the internet and write down **three** ways you can gain them (i) in school/college and (ii) outside school/college.

	In school/college	Outside school/college
<b>Skill 1:</b> ..... .....		
<b>Skill 2:</b> ..... .....		
<b>Skill 3:</b> ..... .....		

### Success at School help:

<https://successatschool.org/blog/903/7-fun-extracurricular-activities-that-will-boost-your-career>

<https://successatschool.org/blog/493/Part-time-work-for-teenagers-%E2%80%93-15-Saturday-job-ideas>